



प्रधान आयकर आयुक्त का कार्यालय
OFFICE OF THE
PRINCIPAL COMMISSIONER OF INCOME TAX
केन्द्रीय राजस्व भवन, नवनगर, हुबबल्ली - 580 025
Central Revenue Building, Navanagar - Hubballi - 580 025.

फ.सं.नं/F.No.DEO/HK/SG/Pr.CIT/HBL/2016-17

Dated: 01/04/2016

NOTICE INVITING THE TENDER FOR DATA ENTRY OPERATORS / HOUSE KEEPING AND SECURITY GUARDS

The Income Tax Department, Hubballi, invites Sealed Tenders from the reputed and registered Agencies engaged in the business of providing man power for outsourcing the services of Data Entry Operators (DEOs), (approximately 15 nos.) HouseKeeping Personnel (approximately 22 nos.) and Security Guards (03 nos.) for Hubballi, Gadag & Sirsi offices. The description of Scope of work, terms and conditions & duties and responsibilities and the works to be carried out by the Data Entry Operators/House Keeping/Security is given in the terms & conditions.

2. The interest Agencies/Parties are requested to obtain the Tender Forms, terms of Agreements, scope of work from the ITO (HQ)-I, O/o. Principal Commissioner of Income-tax, Hubballi on the payment of Rs.100/- (Rupees One Hundred Only) (non-refundable) by Demand Draft at SBI, drawn in favour of "The Principal Commissioner of Income-tax, Hubballi" payable at Hubballi from 06/04/2016 to 13/04/2016 on any working day from 11.00 AM to 5.00 PM.
3. Sealed Tenders in envelopes superscribed "Tender for providing "Data Entry Operators" / House Keeping / Security Guards", Technical and Financial bids containing separately in sealed covers for each service superscribed on covers "Technical bid for _____ (Name of the services) and "Financial bid for _____ (Name of the services) should be submitted to this office on or before 22/04/2016 at 5.00 PM.

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4. Tenders will be opened on **Tuesday, the 26th April, 2016 at 11.00 AM** at the Conference Hall, 2nd Floor, Central Revenue Building Main, Navanagar, Hubballi - 580 025. The Technical bids Tenders will be first opened and who do not fulfill all the terms & conditions are liable to be rejected at that stage only and their application will not be considered for Financial bids.
5. In case the Tender Committee does not get suitable quotes, then it shall be free to invite others / local vendors considering the essential nature of requirement within the overall financial limits prescribed by the Competent Authority.
6. The Income-tax Department reserves the right to accept or reject any Tender and the decision of the Department is final and binding.

sd/-

(RAMESH A. JOSHI)

Income Tax Officer (HQ) -1
for Pr. Commissioner of Income-Tax,
Hubballi.

Copy to :

1. The Chief Commissioner of Income Tax, Panaji-Goa.
2. The Public Relation Officer, O/o. Pr. CCIT, Central Revenue Building, Queen's Road, Bangalore with a request to upload the above notice and the tender documents (enclosed herewith) in the departmental website latest by 5/04/2016.
3. Notice Board of Aayakar Bhawan, Hubballi and Aayakar Bhavan, C. R. Building, Bangalore - 560 001.