



आयकर आयुक्त (प्रशासन व करदाता सेवाएं) का कार्यालय  
OFFICE OF THE  
COMMISSIONER OF INCOME-TAX  
(ADMINISTRATION & TAX PAYER SERVICES)  
भू-तल व पहली मंजिल, केन्द्रीय राजस्व भवन, क्वीन्स रोड  
Ground & 1<sup>st</sup> Floor C.R. Building Queens Road,  
बेंगलूरु / Bengaluru - 560 001

दूरभाष नं./Telephone No. 2286 8286 फैक्स/Fax: 2286 1519

F.No.03/AMC /CIT(Admn. & TPS)/2016-17

Date: 29/09/2016

**TENDER NOTIFICATION**

The office of the Commissioner of Income-tax (Admn. & TPS), C.R.Buildings, Queens Road, Bengaluru invites sealed quotations in the bid format through limited tender from bona-fide and reliable vendors, registered with the service tax department and having experience in maintaining UPS. The contract period is from 01/11/2016 to 31/10/2019.

Description of UPS

As per annexure

Qualification of the Vendors

1. The vendor company should have ISO9001 certification and experience in this field for atleast 10 years.
2. The vendor should have a service centre in Bengaluru.
3. They should have sufficient service engineers to service all Income Tax Department offices in Bengaluru.
4. The vendor should be in a position to provide standby UPS in case of emergencies, should have sufficient spare parts and should provide service escalation sheets.
5. The maximum downtime in attending calls should not exceed 2 hours.
6. References from atleast 3-4 customers to be submitted.
7. The vendor should have similar work experience with either Government or Private Sector.

Reputed vendors having the above specifications should furnish their tenders for the AMC latest by 21/10/2016.

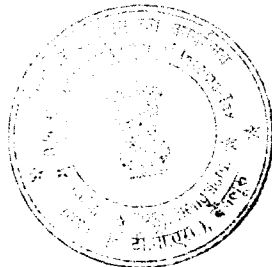
Terms and conditions of the contract and application forms are enclosed herewith. For any further details please contact the undersigned at 22862082.



*Sudha*  
[ SUDHA S. NARAYANAN ]  
Income-tax Officer(HQ)  
for Commissioner of Income-Tax(Admn. & TPS),  
Bengaluru

TERMS AND CONDITIONS FOR APPLYING FOR AMC OF UPS

01. Each quotation should be accompanied by a Pay Order/Bank Draft of Rs.10,000/- payable in favour of ZAO, CBDT, Bangalore, as Earnest Money Deposit (Bid Security) which shall be returned to the unsuccessful bidders after the work order has been placed with the selected bidder. The Pay Order/Bank Draft should be kept in the envelope containing the Technical Quotations. For the successful bidder, the EMD shall be refunded without any interest after satisfactory completion of the contract period of one year.
02. Technical & Financial bids have to be submitted separately. The minimum Gross turnover of the bidding parties during the last financial years viz., 2013-14, 2014-15 and 2015-16 should be more than Rs.10 crores. Copies of the P & L a/c and Balance Sheet certified by Chartered Accountants should be enclosed with the technical quotations.
03. Proof regarding similar work of AMC done by the vendor with samples of earlier executed work (of other Govt./Pvt. Organization) in last 3 years along with completion certificate from the organization to be submitted.
04. Both the bids should be sealed in separate covers and should be subscribed as "Quotations for AMC of UPS" along with Name & address and Phone number of the party, should be submitted to the Income Tax Officer(HQ), O/o The Commissioner of Income-tax(Admn. & TPS), Bengaluru.
05. The quotations will be opened at 3.30 pm on 24/10/2016 in the O/o The Commissioner of Income-tax(Admn. & TPS), Bengaluru. If for any reason the tender/quotation cannot be opened on the said date, the next date will be intimated.
06. The last date for submission of tenders/quotations is 21/10/2016.
07. Specifications of the UPS under AMC are given as per Annexure-A.

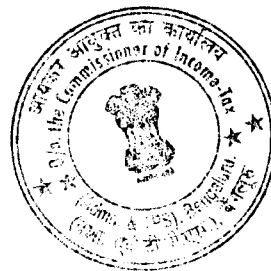


08. Maintenance Service shall be provided between 10.00 hours to 18.00 hours from Monday to Friday and also attend emergency calls even during holidays as and when required.
09. The Maintenance Service shall consist of corrective and preventive maintenance including repairs/replacement of spares of genuine make free of charge and at the earliest.
10. The decision for selecting the tender/tenders for entering into AMC will be taken by the Income Tax Department considering number of factors like inventory of spare parts maintained by the Company, trained man power for maintenance of UPS. Previous experience, state and soundness of the vendor etc., It is not binding on the part of the Income Tax Department to select the vendor who quotes for least prices for AMC.
11. The contract period is for 3 years from 01/11/2016.
12. The response time for attending the complaint calls for repairs and maintenance will be within 2 hours of first lodging of the first complaint.
13. The Annual Maintenance fee shall be payable in two half yearly equal instalments.
14. An inexcusable delay in performance of contract obligations shall lead to termination of contract for default.
15. Any disputed shall be settled amicably.
16. The Commissioner of Income-tax(Admn. & TPS), Bengaluru reserves the right to reject any or all quotations without any reasons whatsoever. No communication in this regard shall be entertained.
17. The Tender of sister/associate concerns will be treated as a single tender.



APPLICATION FORM FOR FINANCIAL BID

Sl.No.	ITEM DESCRIPTION	QTY	COST PER ITEM	TOTAL
01	500VA UPS System with External Battery	48		
02	1 KVA UPS System with External Battery	04		
03	2 KVA UPS System with External Battery	04		
04	3 KVA UPS System with External Battery	04		
05	5 KVA UPS System with External Battery	07		
06	7.5 KVA UPS System with External Battery	02		
07	10 KVA UPS System with External Battery	04		
08	15 KVA UPS System with External Battery	02		
09	20 KVA UPS System with External Battery	01		
10	10 KVA UPS System with External Battery	02		
11	Details of EMD			
TOTAL		78		



**APPLICATION FORM FOR FINANCIAL BID**

01	NAME OF THE FIRM/ORGANIZATION	
02	POSTAL ADDRESS	
03	PERMANENT ACCOUNT NUMBER	
04	EARLIER AMC EXPERIENCE ALONG WITH PROOF OF HANDLING AT LEAST 75 UPS	
05	FIRM/ORGANIZATION IN EXISTENCE SINCE WHEN	
06	SALES TAX NUMBER	
07	SERVICE TAX REGISTRATION NUMBER	
08	NO. OF QUALIFIED ENGINEERS ON THE REGULAR PAY-ROLL OF THE FIRM/ORGANISATION	
09	DETAILS OF AMC AWARDED TO THE FIRM/ORGANISATION IN THE CURRENT YEAR (Note : Parties who have carried out similar work for other organizations having 75 or more UPS at any given site may only apply)	
10	ANY OTHER DETAILS WHICH THE APPLICANT MAY LIKE TO ADD(ATTACH SEPARATE SHEET)	

