



भारत सरकार

GOVERNMENT OF INDIA

प्रधान आयकर आयुक्त का कार्यालय

Office of the Principal Commissioner of Income Tax

आयकर भवन ,प्लाट सं.5, ई डी सी कॉम्प्लेक्स ,पाटो प्लाजा ,पणजी-गोवा 403001

Aayakar Bhavan, Plot No.5, EDC Complex, Patto Plaza, Panaji-Goa 403001

दूरवाणी/Phone: 0832-2438461

Email-id: - panji.pcit@incometax.gov.in

फैक्स नं./Fax: 0832-2438460

फा.नं /F.No.Infra./Pr.CIT/PNJ/2016-17

दिनांक/Date: 07/03/2017

Limited Tender for supply of Photo Copier Machine

1. This office invites tenders from authorized/reputed distributors for supply and installation of following numbers of Photo Copier Machine as per required specifications.

Sl. No.	Total Number Photo Copier Machine required	Specifications
1.	4	As per annexure enclosed

2. Sealed quotations should be submitted to the Pr. Commissioner of Income Tax, 1st Floor, Aayakar Bhawan, Plot No.5, EDC Complex, Patto Plaza, Panaji- Goa 403001 on or before 15 /03/2017, 03:50 PM.
3. The quotation will be opened on 15/03/2017 at 04.00 PM. The interested bidders are requested to be present all the time of opening of the quotation.

Terms & Conditions:

1. This office reserves the right to increase / reduce the number of requirements without assigning any reason. The qualified bidder shall be bound to supply the Photo Copier Machine in the same rate.
2. This office reserves the right to accept or reject the quotations in whole in part without assigning any reason.
3. The distributors having experience in supply of Photo Copier Machine to the Central / State Government offices shall be given preferences. Hence necessary proofs for the same should be enclosed.

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अल्का त्यागी

(ALKA TYAGI)

प्रधान आयकर आयुक्त

Principal Commissioner of Income Tax, Panaji

Copy To:

1. The ITO (PR), O/o. The Pr.CCIT, Karnataka & Goa, with a request to put on the Department website at the earliest.
2. Notice Board
3. The File

अमित कुमार

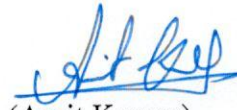
(AMIT KUMAR)

Income Tax Officer (HQ)-1

O/o. Pr. Commissioner of Income Tax, Panaji

Specifications:

Sl. No.	Particulars
1.	Photo Copier Machine <ol style="list-style-type: none">1. 22 Copies / Prints per minute.2. Copy Resolution 600 X 600 dpi3. Maximum Copy quantity up to 999.4. Memory 2 GB RAM5. Maximum Original Size up to 11" X 17".6. Standard Paper 1,100 sheets (550 sheets X 2 trays capacity and 100 sheets Bypass Tray capacity).7. Supported Paper sizes Bypass Tray: 5.5" X 8.5" – 12" X 18" (A6-A3) Tray 1& 2: X 8.5" – 11" X 17" (A5-A3)8. Standard Output capacity 500 sheets.9. Document Feeder Type Standard Automatic reversing Document feeder (ARDF)10. Standard features: Auto Paper select, Auto Tray Switch, Booklet Magazine Copy, Centre/Border Erase, Chapters, Combine Mode, Cover Insertion, Duplex, Electronic/ Rotate Sorting, Full color VGA touch Screen Control Panel, ID Card Copy,



(Amit Kumar)

Income Tax Officer (HQ)-1,
O/o. Pr. Commissioner of Income-tax,
Panaji.

Annexure-1

FINANCIAL BID DOCUMENT

1. Name of the party :

2. Address
(With Tel. No. Fax No.) :

3. Name & Address of the proprietor /
Partners / Directors (With Mobile No.) :

4. Contact Person (s) (with mobile number) :

	Particulars	Rate

5. Rates (Both in words and figures) :

DECLARATION

I / We hereby certify that the information furnished above is true and correct to the best of my / our knowledge. I/We understand that in case any deviation is found in the above statement at any stage. I / We will be blacklisted and will not be permitted to have any dealing with the department in future.

(Signature of Authorized Signatory with date)