



GOVERNMENT OF INDIA
PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX
KARNATAKA & GOA REGION, BENGALURU
CENTRAL REVENUE BUILDING, No.1, QUEEN'S ROAD,
BENGALURU – 560001

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Tender No.10(47)/CC TV/2017-18/ Pr.CCIT

Dated: 18.9.2017

TENDER NOTIFICATION FOR INSTALLATION OF CCTV CAMERAS

1. The Principal Chief Commissioner of Income Tax, Karnataka & Goa Region, Bengaluru invites two-bid tender [**Technical and Financial bid**] from Authorised Persons for installation of CCTV Cameras at the Income Tax Offices located at Central Revenue Building Complex, Queens Road, Bengaluru.
2. The Bidders are requested to obtain the Bid forms and the Terms and Conditions from the Income Tax Officer(HQ)(Infrastructure), O/o the Principal Chief Commissioner of Income Tax, Karnataka & Goa Region, Bengaluru from the date of publication of tender notification on all working days between **11.00 AM and 3.00 PM upto 26.09.2017** by payment of Rs. 500/- (Rupees Five hundred only) by crossed demand draft drawn in favour of 'Zonal Accounts Officer' CBDT, Bengaluru.
3. The Bid forms and all other details can also be downloaded from the websites: www.incometaxbengaluru.in/www.eprocure.gov.in The cost of the Bid document shall be paid separately as mentioned in the Terms and Conditions.
4. The timelines for the pre-bid meeting, submission and opening of bids are mentioned in the Bid document.

Issued by :
Income Tax Department,
Bengaluru.

NOTICE INVITING TENDER

1. Sealed Tenders for installation of CCTV Cameras from the Authorized Persons at Income tax offices at Central Revenue Building Complex, Queens Road, Bengaluru from the Bidders with experience/financial/infrastructure/manpower capabilities in accordance with relevant clauses of the Bid Document.

1.1 The overall guidelines are as under:

1.1.1	Description of Scope of Work	Installation of CC TV Cameras as specified for the Income Tax Office at Central Revenue Building Complex, Queens Road, Bengaluru
1.1.2	Type of Bid	TWO BID- Technical and Financial Bids
1.1.3	Contract Period	20 days from the date of issue of work order.
1.1.4	Earnest Money Deposit	Rs. 10,000/-
1.1.5	Mode/Validity of E.M.D.	Crossed DD /Pay Order/ Bankers Cheque issued by Scheduled/Nationalised Banks drawn in favour of ' ZA0, CBDT, Bengaluru '.
1.1.6	Security Deposit	5% of the value of the contract awarded.
1.1.7	Validity of Security Deposit	180 days after expiry of Contract
1.1.8	Cost of Bid Document (Non-Refundable)	Rs.500/- only by crossed DD drawn in favour of ' ZA0, CBDT,BENGALURU '
1.1.9	Period/Dates & Time of issue of Bid Document and also site inspection.	From 18.09.2017 to 22.09.2017 From 11.00 AM to 3.00 PM (During Working Days) www.incometaxbengaluru.in/www.eprocure.gov.in

1.1.10	Pre-bid meeting	27.9.2017 at 3.00 PM at Kabini Hall, Second floor, CR Building, No.1, Queen's Road, Bengaluru – 560 001. The required detailed and exact specification of the Cameras and other accessories will be finalized during the pre-bid meeting.
1.1.11	Date & Time of Closure of bid	9.10.2017 up-to 5.00 PM
1.1.12	Date & Time of Opening of Technical bid	10.10.2017 at 3.00 PM at Kabini Hall, Second floor, CR Building, No.1, Queen's Road, Bengaluru – 560 001
1.1.13	Date & Time of opening of Financial Bid	12.10.2017. Time to be notified later.
1.1.14	Deposit of Bid Documents	One Single Envelope with Two Separate envelopes i.e., [one marked as Technical Bid for installation of CC TV Cameras and other as Financial Bid for installation of CC TV Cameras] and deposit in the Inward Section of the Office of the Principal Chief Commissioner of Income Tax, II Floor, Central Revenue Building, No:1, Queen's Road, Bengaluru-560 001.
1.1.16	Date of commencement of Work	Date which is indicated in purchase order.

1.2 The bid process shall be as detailed in this Notice Inviting Tender [NIT].

1.3 The Agencies are requested to study the full document before participating in the bid process and submit the Bid Forms enclosed, with signature on all the pages of the bid document as a proof of having read it.

1.4 Adopting unethical means will debar the bidder from the bidding process besides inviting other action as per Rules.

Sd/-
Deputy Commissioner of Income Tax(Hq.)(Admn.),
O/o Principal Chief Commissioner of Income Tax,
Bengaluru.

SPECIFICATIONS

PART-1

1. The Principal Chief Commissioner of Income Tax, Karnataka & Goa Region, Bengaluru, invites sealed two-bid tenders from the **Authorised Persons** for installation of CCTV Cameras of the following brief specifications at the Income Tax Offices located in Central Revenue Building, Queens Road, Bengaluru – 560 001.

- i) 32 CCTV Cameras: Image Sensor 1 /2.9” 2 MP CMOS. Lens 3.6 mm (2.8 mm, 6mm optional) HD/Switchable Day and Night IR Camera.
- ii) 32 Channel DVR supporting HDCVI/Analog/IP Video Input, H.264 dual stream video compression. All channel 1080N/720P recording. Support 2 SATA HDDs upto 12 TB, 2 USB 2.0.
- iii) 2 Nos Sony TV of 40” with HDMI Output to support the CC TV Cameras.
- iv) Hard Disk having Storage Capacity for a back-up of 20 days.
- v) Cables and other accessories required for Installation and Commissioning.
- vi) SMPS Power Supplies for the Cameras to function.

PART-2

Technical criteria:

1. **Registration:** The bidder should have a valid PAN card and GST registration. A self-attested copy of the documents is to be enclosed.
2. The bidder should be an Authorised person dealing in installation of CC TV Cameras that he proposes to supply and necessary proof for having installed similar CC TV Cameras elsewhere is to be submitted in this regard.
3. **Turnover:** The average gross business receipts of the bidder should be more than Rs.5 lakhs during the FYs 2015-16 & 2016-17. A copy of the Return of Income for the above mentioned financial years filed along with a certified copy of the accounts should be enclosed.
4. The bidder should have installed CC TV Cameras to any of the organizations among Government/private/autonomous body/banks/PSU/ hotels/educational institutions, etc. in Bengaluru any time during any of the last two financial years i.e. FY 2015-16 & 2016-17. Necessary proof regarding the same is to be submitted.

Terms and Conditions :

- i. **Earnest Money Deposit (EMD):** EMD of Rs. 10,000/- (Rupees Ten thousand only) in the form of Demand Draft/ Banker’s Cheque of Nationalised bank drawn in favour of

“Principal Chief Commissioner of Income Tax, Karnataka & Goa Region, Bengaluru”, has to be presented.

- ii. Security Deposit:** The successful bidder has to submit 5% of the value of work awarded as security deposit in the form of Bank Guarantee from nationalized bank in favour of “Principal Chief Commissioner of Income Tax, Karnataka & Goa Region, Bengaluru, ” only after which the purchase order will be issued. The Bank Guarantee shall be released after completion of the specified warranty period. The security deposit will be withheld in the event of the party not honoring the commitment with regard to the timely installation of the CCTV Cameras of warranty conditions.
- iii.** The EMD of the successful bidders shall be released after submission of security deposit equivalent to 5% of the value of the purchase order. EMD will be returned to all the unsuccessful bidders at the end of selection process.
- iv.** The bidder is responsible for installation of CCTV Cameras in the IT Offices at Central Revenue Building Complex, Queens Road, Bengaluru as specified by the Department. No separate charges will be paid for this purpose.
- v.** Details of after sale warranty/guarantee, etc. are to be provided. Warranty period, as applicable, should be clearly specified as per the manufacturer’s norms. Under no circumstances the warranty period offered by the bidder will be less than that offered by the manufacturers.
- vi.** Financial bid shall indicate separately all the Taxes/Duties/Charges applicable for various product categories.
- vii.** The bidder shall sign and stamp each page of the tender and all other enclosures appended to it as a token of having read and understood the terms and conditions contained herein and submit the same along with the qualifying bid.
- viii.** The selected suppliers shall be in a position to supply and complete the installation of the CC TV Cameras within two weeks from the date of issue of the purchase order/or at a later date as it may be specified by the Department. Any delay in this regard shall invite a penalty of Rs.1,000/- per day.
- ix.** The Department reserves the right to increase or decrease the quantity of items at the time of the placing the purchase order.
- x.** The Department shall take all necessary steps to make payment for the purchase after submission of the Invoice along with the “Installation Certificate” certified by the Income Tax Officer (Infrastructure), Bengaluru.

ANNEXURE-I

PROFORMA FOR TECHNICAL BID

The Technical Bid should be as given below and should be supported by the documents indicated. The Demand Draft/Bankers' Cheque in respect of 'Earnest Money Deposit' should be submitted with the 'Technical bid'

1	Name and address of the Bidder.	
2	Telephone No./ Fax No./Mobile No.	
3	Website/e-mail address.	
4	Permanent Account Number (PAN) (provide proof).	
5	Details of GST registration (provide proof).	
6	Details of Demand Draft/Banker's enclosed. Cheque in respect of EMD. Cheque in respect of Cost of Bid –document.	
7	Certified financial statements (FY 2015-16 & 2016-17) and a copy of the IT Returns (AY 2016-17 & 2017-18) as required vide Point 3 of the Technical criteria.	
8	Details and proof of orders fulfilled during the last two years as required by Point 4 of the Technical criteria.	

DECLARATION

I /we hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I/we understand that in case any deviation is found in the above statement at any stage. I /we will be blacklisted, my/our earnest Money Deposit (EMD) forfeited and that I/we will not have any dealing with the Department in future.

Place:

Signature of Bidder

Date:

Name:

**FINANCIAL BID DOCUMENT FOR SUPPLY AND INSTALLATION
OF CC TV CAMERAS**

1	Name of the Supplier	
2	Address (with Tel. No. & Email)	
3	Contact Person(s) (with mobile No. & Email)	
4	<p align="center"><u>Rates of Items required</u></p> <p>i) 32 CC TV Cameras: Image Sensor 1 /2.9" 2 MP CMOS. Lens 3.6 mm (2.8 mm, 6mm optional) HD/Switchable Day and Night IR Camera.</p> <p>ii) 32 Channel DVR supporting HDCVI/Analog/IP Video Input, H.264 dual stream video compression. All channel 1080N/720P recording. Support 2 SATA HDDs upto 12 TB, 2 USB 2.0.</p> <p>iii) 2 Nos Sony TV of 40" with HDMI Output to support the CC TV Cameras.</p> <p>iv) Hard Disk having Storage Capacity for a back-up of 20 days.</p> <p>v) Cables and other accessories required for Installation and Commissioning.</p> <p>vi) SMPS Power Supplies for the Cameras to function.</p> <p align="right">TOTAL</p>	<p>Rs.</p> <p>Rs.</p> <p>Rs.</p> <p>Rs.</p> <p>Rs.</p> <p>Rs.</p> <p>Rs.</p>

(The applicable taxes shall be shown separately in percentage and amount)

DECLARATION

I/we hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I/we understand that in case any deviation is found in the above statement at any stage. I /we will be blacklisted and will not have any dealing with the Department in future.

Place:

Signature of Bidder

Date:

Name:

ANNEXURE-III

FORMAT OF PERFORMANCE SECURITY GUARANTEE BOND FORM

1. In consideration of the Office of the Principal Chief Commissioner of Income Tax, Karnataka & Goa Region, Bengaluru, having agreed to exempt _____(hereinafter called the said Supplier from the demand under the terms and conditions of an agreement/ No._____dated _____made between ____ and _____for one year for the work of _____(hereinafter called the said Agreement), of security deposit for the due fulfillment by the said Supplier of the terms and conditions contained in the said Agreement, on production of a bank guarantee for _____we (name of the Bank) _____(hereinafter referred to as 'the Bank') at the request of _____(Supplier do hereby undertake to pay to Office of the Principal Chief Commissioner of Income Tax, Karnataka & Goa Region, Bengaluru, an amount not exceeding _____against any loss or damage caused to or suffered or would be cause to or suffered by Office of the Principal Chief Commissioner of Income Tax, Karnataka & Goa Region, Bengaluru, by reason of any breach by the said Supplier of any of the terms or conditions contained in the said agreement.

2. We (name of the Bank) _____do hereby undertake to pay the amount due and payable under this guarantee without any demur, merely on a demand from Office of the Principal Chief Commissioner of Income Tax, Karnataka & Goa Region, Bengaluru, stating that the amount claimed is due by way of loss or damage cause to or suffered by the Office of the Principal Chief Commissioner of Income Tax, Karnataka & Goa Region, Bengaluru, by the reason of breach by the said Supplier of any terms or conditions contained in the said Agreement or by reason of the Supplier failure to perform the said Agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee where the decision of Office of the Principal Chief Commissioner of Income Tax, Karnataka & Goa Region, Bengaluru, in these count shall be final and binding on the bank. However our Liability under this guarantee shall be restricted to an amount not exceeding_____.

3. We undertake to pay to Office of the Principal Chief Commissioner of Income Tax, Karnataka & Goa Region, Bengaluru, any money so demanded notwithstanding any dispute or dispute raised by the Supplier in any suit or proceeding pending before any court or tribunal relating thereto our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be valid discharge or our liability for payment there under and the Supplier shall have no claim against us for making such payment.

4. We (name of the bank) _____ further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the dues of Office of the Principal Chief Commissioner of Income Tax, Karnataka &

Goa Region, Bengaluru, under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till Office of the Principal Chief Commissioner of Income Tax, Karnataka & Goa Region, Bengaluru, certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said Supplier and accordingly discharges this guarantee. Unless a demand or claim under the guarantee is made on us in writing on or before the expiry of 24 months from the date hereof, we shall be discharged from all liability under this guarantee thereafter.

5. We (Name of the Bank)_____further agree with Office of the Principal Chief Commissioner of Income Tax, Karnataka & Goa Region, Bengaluru, that the Office of the Principal Chief Commissioner of Income Tax, Karnataka & Goa Region, Bengaluru, shall have the fullest liberty without affecting in any manner our obligation hereunder to verify any of the terms and conditions of the said agreement or to extend time of performance by the said contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by the Office of the Principal Chief Commissioner of Income Tax, Karnataka & Goa Region, Bengaluru, against and said Supplier and forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Supplier or for any forbearance, act or omission on the part of Office of the Principal Chief Commissioner of Income Tax, Karnataka & Goa Region, Bengaluru, or any indulgence by Office of the Principal Chief Commissioner of Income Tax, Karnataka & Goa Region, Bengaluru, to the said Supplier or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Supplier.

7. We (name of the Bank)_____lastly undertake not to revoke this guarantee during its currency except with the previous consent of Office of the Principal Chief Commissioner of Income Tax, Karnataka & Goa Region, Bengaluru, in writing. Dated the _____ day of _____ for

(Indicate the name of the Bank)