



Office of the Pr. Commissioner of Income Tax, Bengaluru-2, Bengaluru
5th Floor, BMTC Building 6th Block, 80 Feet Road, Koramangala, Bengaluru – 560 095.

F. No. Tender /Outsourcing /DEO&MTS/ Pr. CIT-2/BNG/2017-18

Date: 15.12.2017

E-TENDER NOTIFICATION

**NOTICE INVITING TENDER FOR PROVIDING DATA ENTRY OPERATOR/ TYPIST & MULTI TASKING STAFF/
OFFICE ASSISTANTS**

(Classified as semi- skilled and unskilled workers)


The Income-tax Department O/o Pr. Commissioner of Income-tax, Bengaluru-2, Bengaluru invites sealed offers from reputed PARTIES engaged in the business of providing manpower services for outsourcing the services of 13 Data Entry Operator/Typists & 6 Multi tasking Staff/ Office Assistants Initially and which is likely to increase on need basis in various Offices of the Pr. Commissioner of Income-tax, Bengaluru-2, Bengaluru and its subordinate offices situated at 1st, 2nd, 4th and 5th Floor, BMTC Building 6th Block, 80 Feet Road, Koramangala, Bengaluru – 560 095 for the period from **01.01.2018 to 31.12.2018**. The description of the responsibilities and the work carried out by the Data Entry Operator/Typists & Multi Tasking Staff/ Office Assistants is given under terms and conditions.

Interested parties are requested to obtain the tender forms, terms of agreement, scope of work and procedure from the Administrative Officer, Gr-II(E & AM), Room No 562, 5th Floor, BMTC Building 6th Block, 80 Feet Road, Koramangala, Bengaluru on payment of Rs.500/- (Non-Refundable) by demand draft at SBI, drawn in favour of ZAO/CBDT, Bengaluru, payable at Bengaluru from **19.12.2017 to 22.12.2017** on all working days from 11.00 AM to 4.00 PM.

The **Sealed tender** super scribed as “Tender for Providing of Data Entry Operator/Typist & Multi tasking Assistants” should be submitted to the above said officer on or before **27.12.2017 at 4.00 PM**.

The bids for tender shall be opened in front of parties at **4.00 PM on 28.12.2017** at the office of the Pr. Commissioner of Income-tax, Bengaluru-2, Bengaluru at 5th Floor, BMTC Building, 6th Block, 80 Feet Road, Koramangala, Bengaluru.

The department reserves the right to accept or reject any tender.


(Y. CHRISTOPHER MANOHAR)
Administrative Officer, Gr-II(A & E)
O/o Pr. Commissioner of Income-tax,
Bengaluru-2, Bengaluru

Dated: 15.12.2017
Bengaluru.