

F.No.162/ PR.CIT/2017-18

Office of the  
Principal Commissioner of Income tax,  
Mysuru  
Date:23/02/2018

To

The Public Relations Officer,  
O/o Principal Chief Commissioner of Income-tax,  
Karnataka & Goa, Bengaluru.

Sir,

Sub: Hiring of Typists/Data Entry Operators/Housekeeping- calling for tender-  
request for publicity- reg-

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This office has called for sealed tenders from the intended bidders for hiring of Typists/Data Entry Operators/Housekeeping for O/o Addl. Commissioner of Income tax, Range-2, Mysuru. In this connection, I am directed to request you to kindly publish the Tender Notification in websites of our department.

Copy of the tender notification is enclosed herewith for needful.

Yours faithfully,

(Baburaj P)

Income-tax Officer(Hq)-2,  
for Principal Commissioner of Income-tax  
Mysuru

Encl: As above



प्रधान आयकर आयुक्त का कार्यालय

**Office of the Principal Commissioner of Income Tax**

स. २१/१६, रेसिडेंसी रोड, नज़रबाद, मैसूर -570010

No.21/16, Residency Road, Nazarbad, Mysuru- 570010

Phone: 2480260/2485276

F.No.162/Pr. CIT/MYS/2017-18

Fax: 2480042/2480007

Dated: 23.02.2018

**NOTICE INVITING TENDER FOR PROVIDING TYPISTS/DATA ENTRY OPERATORS/  
HOUSE KEEPING STAFF**

Sealed tenders are invited from reputed agencies for providing of **TYPISTS/DATA ENTRY OPERATORS/ HOUSE KEEPING STAFF** at the O/o Addl. Commissioner of Income Tax, Range-2, No.21/16, Residency Road, Nazarbad, Mysuru-570010.

The total number of staff to be deployed shall be at the sole discretion of this office. The description of the responsibilities and the work to be carried out by the **TYPISTS/DATA ENTRY OPERATORS /HOUSE KEEPING STAFF** is given in the terms and conditions.

The interested agencies /parties are requested to obtain the Tender Form, Terms of Agreements, scope of work from the Income Tax Officer(HQ)-2, O/o Pr. Commissioner of Income Tax, No.21/16, Residency Road, Nazarbad, Mysuru -570010 from **23.02.2018** onwards during office hours. 11.00AM to 5.00P.M on the payment of 200/- (Rupees Two hundred only)[non-refundable] by Demand Draft drawn in favour of the "ZONAL ACCOUNTS OFFICER, CR BUILDING, QUEENS ROAD, BENGALURU-560001".

Sealed tenders in envelopes superscribed "Tender for providing **TYPISTS/DATA ENTRY OPERATORS/ HOUSE KEEPING STAFF** containing Technical Bid and Financial Bid in separate sealed covers superscribed on covers "Technical bid" for **TYPISTS/DATA ENTRY OPERATORS/ HOUSE KEEPING STAFF [Annexure-1]** and Financial Bid [Annexure-II] should be submitted to **Income Tax Officer(HQ)-2, O/o Pr. Commissioner of Income Tax, No.21/16, Residency Road, Nazarbad, Mysuru -570010** on or before **19.03.2018** upto **12.30P.M.** All bidders are required to strictly comply with the specifications as instructed in **Annexure-1 and Annexure-II [will be provided with the tender forms].**

The Technical bids will be opened on **19.03.2018 at 3.00P.M** at the chamber of Pr. Commissioner of Income Tax, No.21/16, Residency Road, Nazarbad, Mysuru -570010 in the presence of the Tender Committee members and respective representatives of interested agencies, if they make themselves available at that time. Financial bids of technically qualified agencies shall consequently be opened on the same day in the presence of representatives available.

  
(Baburaj P)

Income Tax Officer (Hq)-2,  
for Pr. Commissioner of Income-tax  
Mysuru

Copy to:

1. The Pr. Chief Commissioner of Income Tax, Karnataka & Goa, Bengaluru
2. The Chief Commissioner of Income Tax, Bengaluru-1, Bengaluru
3. The Income Tax Officer(PRO), O/o Pr.CCIT, Karnataka & Goa, Bengaluru
4. Notice Board